



Contact: Sangeeta Brown  
Resources Development Manager  
Direct: 020 8379 3109  
Mobile: 07956 539613

e-mail: sangeeta.brown@enfield.gov.uk

---

## SCHOOLS FORUM

Meeting to be held from **17:30** on **Wednesday 7 December 2022**

Microsoft Teams Virtual Meeting

---

### Schools Members:

Governors: Ms A Amofo (Primary), Mr T Hellings (Primary), Ms C Davies (Special), Mr J Donnelly (Secondary),

Headteachers: Ms K Baptiste (Primary), Ms J Gumbrell (Secondary), Ms N Husband (Primary), Mr D Smart (Primary), Ms T Day (Secondary), Ms G Taylor (Special), Ms C Fay (Pupil Referral Unit)

Academies: Ms H Thomas (Chair), Ms S Ellingham, Mr M Lewis, Ms A Nicou, Ms Z Thompson, Mr S Way, Vacancy

---

### Non-Schools Members:

16 - 19 Partnership

Early Years Provider

Teachers' Committee

Education Professional

Head of Admissions

Overview and Scrutiny Committee

Mr K Hintz

Ms A Palmer

Mr T Cuffaro

Mr A Johnson

Ms J Fear

Cllr S Erbil

---

### Observers:

Cabinet Member

School Business Manager

Education & Skills Funding Agency

Cllr Abdul Abdullahi

Ms L Culora / Miss C Bignell

Mr G Nicolini

---

**MEMBERS ARE ASKED TO TRY AND JOIN THE MEETING FROM 17:20.**  
**THIS WILL ALLOW TIME TO RESOLVE ANY CONNECTION DIFFICULTIES THAT**  
**MAY ARISE IN JOINING THIS MEETING AND ENABLE A PROMPT START AT**  
**17:30**

## **AGENDA**

1. **APOLOGIES FOR ABSENCE** (Pages 1 - 4)

- (a) Apologies for absence
- (b) Membership:
  - (i) Ms Thomas's term of office came to an end at the end of the Summer term. Ms Thomas has confirmed she is agreeable to remain as an academy member on the Forum.
  - (ii) A nomination is being sought from an academy trust for the academy representative vacancy.

## **2. DECLARATION OF INTEREST**

Members are invited to identify any personal or prejudicial interests relevant to items on the agenda. A definition of personal and prejudicial interests has been attached for members' information.

## **3. MINUTES AND MATTERS ARISING FROM THE MINUTES (Pages 5 - 10)**

- (a) School Forum meetings held on 5 October 2022 (*attached*)
- (b) Matters arising from these minutes.

## **4. ITEMS FOR PRESENTATION**

- (a) Secondary Behaviour Support Service (*to follow*)
- (b) SWERRL (*to follow*)

## **5. ITEMS FOR DISCUSSION AND/OR DECISION (Pages 11 - 22)**

- (a) Schools Budget 2022- 23: Monitoring Update ( )
- (b) Responses to School Funding Consultation (*attached*)
- (c) Schools Budget 2023 – 24: Update ( )
- (d) Central Services and De-delegation (*attached*)

## **6. WORKPLAN (Pages 23 - 24)**

## **7. ANY OTHER BUSINESS**

## **8. FUTURE MEETINGS**

(a) Date of next meeting is Wednesday 18 January 2023 at 5.30pm.

The Forum are asked to confirm if this meeting should be held virtually or in person.

(b) Dates of future meetings are detailed below.

<b>Date</b>	<b>Time</b>	<b>Venue</b>
09 March 2022	5:30 - 7:30 PM	Virtual meeting
11 May 2022	5:30 - 7:30 PM	CANCELLED
06 July 2022	5:30 - 7:30 PM	Virtual meeting
05 October 2022	5:30 - 7:30 PM	Virtual meeting
07 December 2022	5:30 - 7:30 PM	Virtual meeting
18 January 2023	5:30 - 7:30 PM	
08 March 2023	5:30 - 7:30 PM	
05 July 2023	5:30 - 7:30 PM	
04 October 2023	5:30 - 7:30 PM	
06 December 2023	5:30 - 7:30 PM	

## **9. CONFIDENTIALITY**

To consider which items should be treated as confidential.

This page is intentionally left blank

# SCHOOLS FORUM

Meeting to be held from **17:30** on **Wednesday 7 December 2022**

**Microsoft Teams Virtual Meeting**

---

## Schools Members:

Governors: Ms A Amofo (Primary), Mr T Hellings (Primary), Ms C Davies (Special), Mr J Donnelly (Secondary),  
 Headteachers: Ms K Baptiste (Primary), Ms J Gumbrell (Secondary), Ms N Husband (Primary), Mr D Smart (Primary), Ms T Day (Secondary), Ms G Taylor (Special), Ms C Fay (Pupil Referral Unit)  
 Academies: Ms H Thomas (Chair), Ms S Ellingham, Mr M Lewis, Ms A Nicou, Ms Z Thompson, Mr S Way, Vacancy

---

## Non-Schools Members:

16 - 19 Partnership	Mr K Hintz
Early Years Provider	Ms A Palmer
Teachers' Committee	Mr T Cuffaro
Education Professional	Mr A Johnson
Head of Admissions	Ms J Fear
Overview and Scrutiny Committee	Cllr S Erbil

---

## Observers:

Cabinet Member	Cllr Abdul Abdullahi
School Business Manager	Ms L Culora / Miss C Bignell
Education & Skills Funding Agency	Mr G Nicolini

---

**MEMBERS ARE ASKED TO TRY AND JOIN THE MEETING FROM 17:20.**

**THIS WILL ALLOW TIME TO RESOLVE ANY CONNECTION DIFFICULTIES THAT MAY ARISE IN JOINING THIS MEETING AND ENABLE A PROMPT START AT 17:30**

## AGENDA

(Target time)

(17:30)

### **1. APOLOGIES FOR ABSENCE AND MEMBERSHIP**

- (a) Apologies for absence
- (b) Membership:
  - (i) Ms Thomas's term of office came to an end at the end of the Summer term. Ms Thomas has confirmed she is agreeable to remain as an academy member on the Forum.
  - (ii) A nomination is being sought from an academy trust for the academy representative vacancy.

### **2. DECLARATION OF INTEREST**

Members are invited to identify any personal or prejudicial interests relevant to items on the agenda. A definition of personal and prejudicial interests has been attached for members' information.

(17:35)

### **3. MINUTES AND MATTERS ARISING FROM THE MINUTES**

- (a) School Forum meetings held on 5 October 2022 (*attached*)
- (b) Matters arising from these minutes.

(17:40)

**4. ITEMS FOR PRESENTATION**

- (a) Secondary Behaviour Support Service (*to follow*)
- (b) SWERRL (*to follow*)

(18:00)

**5. ITEMS FOR DISCUSSION AND/OR DECISION**

- (a) Schools Budget 2022- 23: Monitoring Update ( )
- (b) Responses to School Funding Consultation (*attached*)
- (c) Schools Budget 2023 – 24: Update ( )
- (d) Central Services and De-delegation (*attached*)

(19:00)

**6. WORKPLAN (*attached*)****7. ANY OTHER BUSINESS****8. FUTURE MEETINGS**

- (a) Date of next meeting is Wednesday 18 January 2023 at 5.30pm.

The Forum are asked to confirm if this meeting should be held virtually or in person.

- (b) Dates of future meetings are detailed below.

Date	Time	Venue
09 March 2022	5:30 - 7:30 PM	Virtual meeting
11 May 2022	5:30 - 7:30 PM	CANCELLED
06 July 2022	5:30 - 7:30 PM	Virtual meeting
05 October 2022	5:30 - 7:30 PM	Virtual meeting
07 December 2022	5:30 - 7:30 PM	Virtual meeting
18 January 2023	5:30 - 7:30 PM	
08 March 2023	5:30 - 7:30 PM	
05 July 2023	5:30 - 7:30 PM	
04 October 2023	5:30 - 7:30 PM	
06 December 2023	5:30 - 7:30 PM	

**9. CONFIDENTIALITY**

To consider which items should be treated as confidential.

## Schools Forum Membership List

Name		Sector	Organisation	Member / Sub Since	End of Term
Ms A Amofo	G	P	Freezywater St Georges / Latymer All Saints	Summer 2022	Spring 2026
Mr T Hellings	G	P	Tottenham Infant	Spring 2020	Summer 2024
Ms C Davies	G	Sp	Russet House	Spring 2021	Autumn 2024
Mr J Donnelly	G	S	St Ignatius	Spring 2019	Summer 2023
Ms C Fay	H	PRU	Orchardside	Required	
Mr D Smart	G	P	De Bohun	Autumn 2019	Summer 2023
Ms N Husband	G	P	Firs Farm	Autumn 2019	Summer 2023
Ms K Baptiste	H	P	St Monica's	Spring 2022	Autumn 2026
Ms T Day	H	S	Bishop Stopford's	Spring 2021	Autumn 2024
Ms J Gumbrell	H	S	Enfield County School	Spring 2022	Autumn 2025
Ms G Taylor	H	Sp	Russet House	Autumn 2020	Summer 2024
Ms H Thomas	H	A	Alma - Attigo	Autumn 2018	Summer 2022
<b>VACANCY</b>					
Ms A Nicou	CEO	A	Connect Education Trust	Autumn 2019	Summer 2023
Ms Z Thompson	H	A	Oasis Hadley	Summer 2020	Summer 2024
Ms S Ellingham	CFO	A	North Star Academy Trust	Spring 2021	Autumn 2024
Mr M Lewis	CFO	A	Wren Academy	Spring 2021	Autumn 2024
Mr S Way	G	A	ELT Partnership	Summer 2022	Spring 2026
Ms A Palmer		EY	Right Start Montessori	Summer 2022	Spring 2026
Mr K Hintz		P16	CONEL	Autumn 2015	Summer 2019
Mr T Cuffaro		All	Union	Summer 2017	Spring 2024
Ms J Fear		All	Local Authority	By Appointment	
Ms A Johnson		All	Local Authority	By Appointment	
Cllr M Greer		All	Chair of Overview & Scrutiny	By Appointment	
Cllr A Abdullahi	O	All	Cabinet Member	By Appointment	
VACANT	O	All	School Business Manager	Nominated	
Mr G Nicolini	O	All	EFSA	By Appointment	

### **Key**

- G – Governor
- H – Headteacher
- O - Observer
- P – Primary
- S – Secondary
- Sp – Special
- Ac – Academy
- EY – Early Years
- P16 – Post 16

This page is intentionally left blank



## MINUTES OF THE SCHOOLS FORUM MEETING

Held on Wednesday, 5 October 2022 at 17:30 on Microsoft Teams

### Governors:

Ms Adelaide Amofo  
Mr T Hellings  
*Ms C Davies \**  
Mr J Donnelly

### Headteachers

Ms T Day  
Ms J Gumbrell  
*Ms K Baptiste\**  
Ms C Fay  
Ms N Husband  
*Mr D Smart\**  
Ms G Taylor

### Academies:

Ms H Thomas (Chair)  
*Ms S Ellingham\**  
Mr M Lewis  
*Ms A Nicou\**  
Ms Z Thompson  
Mr S Way  
*Vacancy\**

### Schools' Members

Primary  
Primary  
Special  
Secondary  
  
Secondary  
Secondary  
Primary  
Pupil Referral Unit  
Primary  
Primary  
Special

Academy  
Academy  
Academy  
Academy  
Academy  
Academy  
Academy

### Non-School Members

Mr K Hintz	16-19 Partnership
Ms A Palmer	Early Years Provider
Mr T Cuffaro	Teachers' Committee
Mr A Johnson	Education Professional
Ms J Fear	Head of Admissions
<i>Cllr M Greer *</i>	<i>Overview &amp; Scrutiny Committee</i>
Cllr A Abdullahi	Cabinet Member
Ms L Culora	School Business Manager

*\*Indicates Absence*

### Also, present:

Mr P Nathan, Director of Education  
Mrs L McNamara, Finance Manager  
Mrs S Brown, Education Resources Manager  
Ms S Modasia  
Ms K Prior

### Clerk's notes

Mr Smart left the meeting at 5.35pm and joined again at 5.50pm and then left at 6.27pm  
Ms Thompson joined the meeting at 5.51pm  
Ms Taylor left the meeting at 6.37pm

## 1. APOLOGIES FOR ABSENCE AND MEMBERSHIP

- (a) Apologies for absence were received from Ms Baptiste, Mr Smart, Ms Ellingham, Ms Nicou, and Cllr Greer.
- (b) Noted:
  - (i) The absence of Ms Davis
  - (ii) Ms Culora and Ms Bignell had joined the Forum and would jointly share the school business manager position;
  - (iii) Ms Turnpenney had retired. Nominations were being sought to fill the consequent

vacancy for an academy representative. In addition, a request for nominations will be raised at the next primary headteachers meeting.

Ms Culora was welcomed to the Schools Forum.

## 2. **DECLARATION OF INTEREST**

Members were invited to identify any personal or prejudicial interest relevant to items on the agenda.

No declarations were received.

## 3. **MINUTES AND MATTERS ARISING FROM THE MINUTES**

**RECEIVED** the minutes of the Schools Forum meeting held on 9 March 2022.

**NOTED** that:

- (a) The Minutes were a correct record of the meeting
- (b) Matters arising from the Minutes: There were no matters arising from the minutes.

## 4. **ITEMS FOR PRESENTATION**

### **(a) General 2021 Census – Summary of key findings**

This item was presented by Ms Prior

**RECEIVED** a presentation on the initial release of the 2021 General Population Census.

**REPORTED** the response rate was 95%, which was good return for a census. The information being presented was the borough level position and information relating to smaller geographical areas and population characteristic data would be published later this year.

#### **NOTED**

The analysis from the Census had highlighted that overall population numbers had declined at a greater level than expected. The current population was estimated to be 330k, this was a 5.6% growth since the 2011 General Census. The change equated to an increase of approximately 17, 500 in ten years, which was less than the London average. The decline may have been due to restrictions in movement during the pandemic and also leaving the EU. It was envisaged the population would increase over the next year or two. Enfield's population was 6<sup>th</sup> highest compared to other London authorities and 29<sup>th</sup> highest nationally.

Of Enfield total population, the Census data showed:

- 52.3% of residents were female,
- Higher than average proportion of residents were under 20
- Lower than average proportion of young adults.
- Over 65s were comparable to the London average but lower than the national average.
- There was an increase in all other age groups.
- There was a considerable reduction in under 5s when compared to 2011. It was noted Enfield's general fertility rate had fallen from 81.7 per 1,000 to 58 per 1,000. In addition, total fertility rate that measures the average number of live children that a group of women would bear if they experienced age specific fertility rates of the calendar year in question throughout their childbearing lifespan had dropped from 2.4 in 2011 to 1.65 in 2021.

In response to a question on when a detailed report providing characteristic data would be published, it was stated that that Office of National Statistics had indicated that this information would be available in December.

Agreed a copy of the presentation would be shared with the Forum members.

**ACTION: MRS BROWN**

Ms Prior was thanked for attending the Forum and presenting the initial data from the Census.

## 5. ITEMS FOR DISCUSSION & DECISION

### (a) Outreach Offer for Mainstream Schools – Update

This item was presented by Ms Modasia.

**RECEIVED** a report detailing the current services on offer for supporting children and young people with SEND in mainstream schools, together with a summary of a gap analysis in the offer.

**REPORTED** that special schools were now delivering the interim outreach offer previously presented to the Forum. The assessment of the current outreach services on offer now included a rigorous monitoring process with named officers being responsible for managing the outreach services being delivered by special schools.

The current outreach services on offer were mapped and then assessed against the SEND strategy, feedback obtained from SENCOs at coffee mornings to identify gaps in provision. One area identified as requiring further development was support for neuro-diversity needs as well as some others as outlined in the report.

The aim was to use the current offer and gap analysis to develop a longer term outreach offer being made available to mainstream schools from September 2023.

**NOTED** the work being done in identifying outreach services required to support pupils in mainstream schools.

The Forum supported the suggestion for a working group that included Schools Forum representatives to assess and comment on the development of the longer term outreach offer.

**RESOLVED** Ms Thomas, Ms Thompson, Ms Husband and Ms Taylor would join the working group.

**ACTION: MS MODASIA and MRS BROWN**

### (b) Dedicated Schools Grant Budget Monitoring Report 2022/23

This item was presented by Ms McNamara

**RECEIVED** a monitoring report detailing the year-end forecast for the Dedicated Schools Grant (DSG) Budget Outturn Report 2022/23.

**REPORTED** the deficit brought forward was £12.6m. The budget forecast as at July 2022 projected the deficit increasing to £13.7m. An increase of £1.1m in the deficit.

**NOTED** areas contributing towards the increase in the deficit included opening an unplanned bulge class, implementing the new place funding rates for special schools and an increase in funding provided for the home and hospital service to reflect the expanded service.

Outborough/independent placement were currently forecasting an underspend.

The Forum noted the current forecast and accumulative deficit position as at July 2022.

### (c) School Funding Consultation Document

This item was presented by Ms Brown

**RECEIVED** an extract with proposals for the local funding consultation document.

**REPORTED** at the last meeting, the Forum had confirmed their support to consult on transferring 0.5% from the Schools to High Needs block to support schools with high number of pupils with Education, Health and Care Plans.

**NOTED** the proposal sought the transfer to be allocated in the same way as previous years.

**RESOLVED** to support the publication of the consultation document.

**ACTION: MRS BROWN**

**(d) Dedicated Schools Grant 2023/24 – Update**

This item was presented by Mrs McNamara

**RECEIVED** a report detailed the indicative Dedicated Schools Grant (DSG) for 2023/24 based on an initial funding announcement made in July 2022 that used October 2021 Pupil Census data. The final allocation using October 2022 Pupil Census data would become available mid-December. The use of the latest dataset will result in some changes in the final allocations.

**REPORTED** the indicative allocation indicated an increase for the Schools and high Needs block of just under £11m (2.8%) with the Schools block increasing by £6.7m (2.29%), High Needs block by £4.296m (6.3%) and Central Services block seeing a decrease of **-£0.042m**. Information for the early years block had not been announced.

**NOTED** the indicative Schools block allocation and the following information was used to develop an illustrative model to inform individual school allocations:

- Use of the national funding formula unit rates,
- Allowed for any adjustments for the PFI shortfall,
- Academy growth.
- Minimum funding guarantee (MFG) set at 0%,
- Assumed Schools Forum agreement for a disapplication request to remove MFG protection for Wren Academy be submitted,
- Inclusion of the 0.5% transfer to the High Needs block for schools with high number of pupils with EHCPs.

The resulting model indicated by applying these parameter an increase in per pupil funding of between 0 – 2.9% for individual schools and an overall funding gap of £0.5m. It was noted if the funding gap remained upon receipt of the Budget Settlement, it would have to be addressed.

In response to questions, it was stated:

- Options to address the £0.5m funding gap included following a similar methodology as this year and adjust the per pupil unit rate, reduce the 0.5% transfer or a mixture of both. The final decision on how the gap would be managed could be deferred to the next meeting when the outcome of the consultation on 0.5% transfer was known.
- Last year, the Forum agreed a disapplication request be submitted to remove the MFG protection for Wren Academy. The ESFA had agreed to only half the protection being removed for this year (2022/23). To remove the balance, the Forum's agreement was being sought to submit another disapplication request to the ESFA.

**RESOLVED** to:

- Discuss how the funding gap would be bridged to the next meeting
- Submitting a disapplication request to remove Wren Academy's MFG protection.

**ACTION: MRS MCNAMARA**

**(e) 2021/22 Annual School Audit Report**

This item was presented by Mrs Brown.

**RECEIVED** a paper outlining common findings from audits carried out during 2021/22.

**REPORTED** the Council's procedures required an annual report be presented to the Finance and General Purposes Committee (FGPC) that outlines key findings from school audits carried out during the previous year. The FGPC considered the paper being presented to the

Schools Forum and requested that it be circulated to all schools for headteachers and Chair of Governors to consider the findings in relation to the processes in their schools.

As in previous years and in light of the FGPC request, the Forum was being asked to consider and provide comment.

**NOTED:** the main findings were:

- an increase in negative opinion when compared to the previous year, which might have been due to carrying out desktop audits during the pandemic;
- not following required procurement processes in relation to related party transactions and contracts.
- time submission of pre-employment checks.

It was commented the findings raised concerns in relation to risks. In response to a subsequent question on how findings were followed up and addressed, it was stated that the degree of risk for each finding varied from school to school. However, there was a clear process in place to ensure findings were addressed. This included further follow ups by the audit service and appropriate training being made available for schools. If findings were still not addressed, then they were escalated involving the Director of Education.

It was observed when academies were audited, it was rigorous process, which outlined all the management points from serious to others not so. So, the circulation of this annual audit report should inform schools and governing bodies into the habit of knowing why they're being audited and that processes have to be common across all schools and what has to be done.

## 6. **ANY OTHER BUSINESS**

**REPORTED** Ms McNamara would be retiring and leaving the Council in mid-December.

The Forum thanked Ms McNamara for all her hard work to support the Forum. It was noted Ms McNamara's departure would leave a gap, which will be difficult to fill.

## 7. **WORKPLAN**

**RECEIVED and resolved** to update Workplan from this meeting.

## 8. **FUTURE MEETINGS**

(a) The date of next meeting agreed to be held on 7 December 2022 virtually on MS Teams.

(b) NOTED dates of future meetings as detailed:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
18/01/2023	5:30 - 7:30 PM	TBC
08/03/2023	5:30 - 7:30 PM	TBC
05/07/2023	5:30 - 7:30 PM	TBC
04/10/2023	5:30 - 7:30 PM	TBC
06/12/2023	5:30 - 7:30 PM	TBC

## 9. **CONFIDENTIALITY**

No items discussed within the agenda were to be treated as confidential.

This page is intentionally left blank

## London Borough of Enfield

Education Resources Group  
Schools Forum

Meeting Date 29 November 2022  
Meeting Date 7 December 2022

**Subject: School Funding Arrangements – 2023/24: Responses to Consultation**

**Cabinet Member: Cllr Abdullahi**

**Report Number: 20**

**Item: 5b**

### Purpose of Report

1. This report provides a summary of responses received to the proposals contained in the consultation document on the transfer and use of the 0.5% from the Schools to the High Needs block for 2023/24;

### Recommendations

2. The Schools Forum are asked to:
  - Consider the responses and confirm their agreement to the transfer of 0.5% from the Schools to the High Needs block to support schools with above the calculated average number of pupils with Education, Health and Care Plans (EHCPs);
  - Note the possibility of a consultation on early years funding arrangements being carried out during the Spring term.

### Relevance to the Council's Corporate Plan

3. The Council has an oversight of the DSG and is responsible for the management and allocation of the funding to all schools in their area. The Council has to ensure the local arrangements are in line with the regulations governing school funding and aim to meet the needs of Enfield's children and young people (CYP).

### Main Consideration for the Schools Forum

#### 4. BACKGROUND

At the last meeting, the Forum was asked to confirm their support for consulting on the 0.5% transfer from the Schools to the High Needs block to support schools with high number of pupils with EHCPs.

This report provides a summary of responses received and seeks the Forum's views and agreement on the proposed transfer for 2023/24.

#### 5. SUMMARY OF RESPONSES

- 5.1 The consultation document was published on 24 October 2022. The deadline for submitting responses was Wednesday 16<sup>th</sup> November and by this date 18 responses had been received.

#### 5.3 Funding for Pupils with SEND in Mainstream Schools

Schools were asked to respond on the proposal to transfer 0.5% funding from the Schools to the High Needs Block to support schools with an above calculated average of pupils with ECHP. The proposal sought no changes to the current methodology for calculating and allocating the funding.

Tables 1 summarise responses received to the proposal to continue with the 0.5% transfer from the Schools block to high needs and maintain the current methodology for calculating and allocating the funding. Table 2 details the additional comments received with these responses.

**Table 1: Responses to the transfer of 0.5% from the Schools Block**

<b>2023/24</b>	<b>Agree</b>	<b>Disagree</b>	<b>No Response</b>
Primary	8	2	-
Secondary	3	2	-
Special	-	-	-
Academies and Free Schools	7	1	-
PVIs	-	-	-
<b>TOTAL</b>	<b>18</b>	<b>5</b>	<b>-</b>

**Table 2: Additional comments received:**

<b>Comments</b>	<b>Responses</b>
Feel this area should continue as it is vital.	
Not clear on what above calculated average is. 2. Not clear on rationale	The methodology used is to calculate a borough average and the number of pupils the money transferred will fund. This information is then used to calculate an average for each school. If a school has pupil(s) with EHCP above this number, then funding is allocated  It is most likely that the calculation will need to be adjusted to reflect any change in number of pupils with EHCPs.
We agree but would like to know what the per-pupil funding will be for EHCPs. Will the rate be the same or will schools be expected to fund a greater number of the first £6000? Can the formula for this be shared again? Can an updated list of EHCPs across Enfield schools be shared? We appreciate that this top up has been made available and hope this will continue as we have such high level of need at our school.	
Every time we have another pupil who needs 1-1 support throughout the whole day, the lack of full funding to employ a member of staff means that redeployment chips funds away from our ability to provide support in classroom, interventions and pupils who are less physically demanding needs. This is having considerable impact on our funding. Is this factored in as a consideration when asking schools to review spending?	Noted. The proposal aims to redistribute funding to partly address this issue as the current national funding formula or the funding framework appears not to adequate support mainstream schools to meet the needs of pupils with SEND.

6. Recently, officers have been advised outcomes from the Early Years consultations carried out earlier this year will be published either just before the Christmas break or early Spring 2023. The recommendations will confirm the arrangements on the data to inform the NFF and also for moving the early years teachers' pay grant paid received by mainstream schools into the national funding formula and inclusion of a possible factor to enable schools to continue receive this funding. The is options is available then a local consultation will be required during the Spring term.

### **Main Considerations for the Schools Forum and Council**

7. The local arrangements for delegating funding to schools are in line with statutory, national and local requirements.

### **Financial Implications**

8. The recommendations in this report will be subject to the resources available. The final position will not be available until the DfE have published the budget settlement for 2023/24.

### **Conclusions and Recommendations**

9. The Forum are asked to note and confirm their support to the transfer of 0.5% from the Schools to the High Needs block. The Forum are also asked to note the possibility of a consultation on early years funding arrangements being carried out during the Spring term.



**Report Author:** Sangeeta Brown, Education Resources Manager,  
[sangeeta.brown@enfield.gov.uk](mailto:sangeeta.brown@enfield.gov.uk)

**Date of report:** November 2022

**Appendices:** None

**Background Papers:**

School funding regulations and DfE operational and guidance documents

School funding consultation document and responses

Schools Forum and Education Resources Group reports from previous meetings

This page is intentionally left blank

## London Borough of Enfield



Education Resources Group  
Schools Forum

Meeting Date 29 November 2022  
Meeting Date 7 December 2022

**Subject: Central Services School Block and De-delegation**

**Cabinet Member: Cllr Abdullahi**

**Report Number: 22**

**Item: 5d**

### Purpose of Report

1. This report:
  - provides information on the planned use of the Central Schools Services block (CSSB);
  - requires the maintained schools representatives to consider and agree the central services available for de-delegation.

### Recommendations

2. (a) The Forum is asked to confirm their approval for the continuation of the central services detailed in paragraph 5 and listed in Table 1.
 

(b) The maintained Schools Forum members are asked to consider and approve the de-delegated services as detailed in paragraph 6 and listed in Table 2. It is recommended if any service is not agreed for de-delegation, then the change is implemented from September 2023.

### Relevance to the Council's Corporate Plan

3. The Council has oversight and responsibility for statutory duties for all schools and de-delegated services for maintained schools. To enable the Council to deliver statutory duties to all schools, it is important to maintain the use of resources listed in this report.

The changes in school funding regulations has led to removal of all funding to support the Council's responsibilities for maintained schools. To access any funding from the Schools Block to support these functions, maintained schools must agree to de-delegate funding. If this is not forthcoming, then the Council will expect individual schools to take over responsibility for these functions, but there will be a cost to the Council for monitoring and any follow up actions to ensure this was being done. Any change in services being de-delegated could lead to redundancies resulting in additional costs for the Council.

### Consideration for the Schools Forum

#### 4. Background

- 4.1 In previous years, the Schools Forum has been provided with information on the central services funded from the DSG. In line with the regulations, the Forum has then been asked to either confirm or provide a view on the proposed use.

In their latest guidance the DfE has confirmed, for 2023/24, there are no changes to the responsibilities covered by the Central Schools Services block (CSSB).

- 4.2 The CSSB was introduced as part of the school funding reforms and brought together funding for:
  - Retained duties for all schools, academies and free schools element of the Education Services Grant (ESG);
  - Ongoing central statutory functions, such as admissions (for all maintained schools)

- historic commitments for all schools, academies and free schools.

The CSSB does not include funding for the Authority's general regulatory duties for maintained schools that were previously funded from the ESG. These services can continue but have to be provided as de-delegated services. Appendix A provides a summary of the statutory and regulatory duties.

- 4.3 The DfE has recently published the indicative allocations for 2023/24. The remainder of this report details the allocation and outlines potential changes for 2023/24.

## 5. Funding

- 5.1 The CSSB is made up of two elements: statutory duties and historic commitments. For 2023/24, the two elements will be funded as follows:

(a) Statutory Duties:

Funding is allocated to LAs based on a national funding formula. The proxy factors used for formula are pupil numbers and Ever 6 free school meals eligibility.

The per pupil amount for Enfield has increased by 2.55%. However, if pupil numbers recorded on the October 2022 Census decrease at the same rate as October 2021, then the per pupil increase will be less than 1%. As the funding in main is used to fund staff, the increase is not sufficient to meet the cost pressures such as pay awards, etc.

(b) Historic Commitments:

Origins of funding historic commitments were to provide services that benefitted and enabled pupils to continue to access education. Following the introduction of the school funding reforms, this element was removed from the regulations. Since the removal of historic commitments from the regulations, the DfE has implemented a year on year 20% reduction in funding with the view that all funding for historic commitments ceases when the funding reforms are fully implemented or when contractual arrangements such as prudential borrowing come to an end. Children's Services will continue to assess and manage the on-going reduction in funding for historical commitments.

Table 1 details the services the Authority plans to fund from the CSSB.

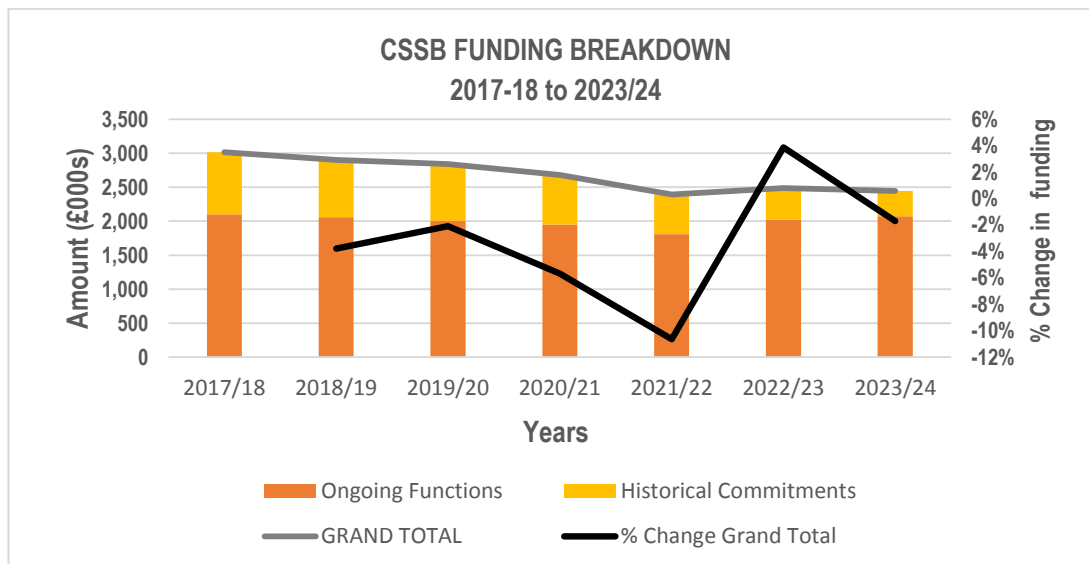
**Table 1: Planned Use of CSSB**

Areas of Funding	2021/22	2022/23	2023/24	Var	Comments
	Actual		Indicative	Var	
	£000s				
Education Welfare	385	385	385	0	
Admissions	515	515	515	0	
Appeals	139	139	139	0	
Central Licenses	226	226	226	0	
Management & support	454	664	715	51	
Place Planning	90	90	90	0	
<b>Ongoing Functions</b>	<b>1,809</b>	<b>2,019</b>	<b>2,070</b>	<b>51</b>	
Prudential Borrowing	237	227	218	-9	Annual repayments reduction
Joint Services for Disabled Children	23	23	23	0	
Out of School Activities	37	37	37	0	
Parenting Support Service	211	104	20	-107	
Adolescent Support Ser.	76	76	76	0	
<b>Historical Commitments</b>	<b>584</b>	<b>467</b>	<b>373</b>	<b>-117</b>	
<b>GRAND TOTAL</b>	<b>2,393</b>	<b>2,486</b>	<b>2,443</b>	<b>-117</b>	

It should be noted that the on-going duties are based on an indicative allocation. The final budget settlement will be adjusted to reflect October 2022 Pupil Census data.

Graph 1 illustrates actual and indicative funding for 2023/24 since the CSSB was introduced in 2017/18. As will be seen, from 2017/18 to 2023/24, there is potential decline of **-1.5%** in overall funding. This is because when there has been an increase in the formula factor rates, it has been offset by a reduced amount being provided to reflect declining pupil numbers.

Table 1: Funding for the CSSB



5.2 The Forum is asked to confirm their agreement to these services continuing to be funded.

## 6. De-delegated Services for Maintained Schools (2023/24)

6.1 Previously, the Education Support Grant (ESG) funded general duties provided to maintained schools. When ESG funding ceased, local authorities were required to seek approval for money to be de-delegated from maintained schools to continue to provide services covered by ESG. The regulations require annual approval for de-delegation. It should be noted that academies are not included in this process and may buy these services from the Local Authority from their allocated budget share

6.2 Since 2021/22, the primary sector has chosen not to de-delegate a number of services and therefore primary schools are responsible for managing the activities covered by these services.

6.5 CLEAPSS: for a number of years the increases in cost and payment of the radiation protection adviser for secondary schools have been absorbed. For 2023/24, it is proposed to increase the per pupil rate by 1.5p for all schools and secondary schools will be charged the rate for radiation protection adviser of £55 per school

6.6 Long Service Awards: the number of staff eligible for the increase has recently increased and it is proposed that the per pupil amount is increased by 15p per pupil..

6.7 Support for Schools in Difficulties: The current funding and regulatory framework for the Schools block does not allow retention of a contingency fund to supporting schools in difficulties or at risk beyond the areas covered by core statutory support provided by the School Improvement Service.

For a number of years, funding has been de-delegated to support schools in difficulties. For the last couple of years, the funding has been incorporated into the School Intervention and Support Programme with the use of the money being monitored by the Excellence Learning Partnership. The funding has provided valuable access to resources to commission interventions that enable improvements and raising of standards

- 6.6 Table 3 summaries the de-delegated services and cost per pupil agreed by the primary and secondary sectors for 2022/23.

Table 2: De-delegated Services

Areas of Funding	Sector	Estimated De-delegated Budget	Amount PP / FSM	Comment
		£	£	
Licenses & Subs - CLEAPPS	Prim & Sec	4,012	0.16	Statutory requirement
Free School Meals Eligibility	Prim & Sec	28,890	6.4	
NQT Recruitment Support & Applicant Tracking System	Prim & Sec	17,028	0.87	
Union Duties	Prim & Sec	79,243	3.16	
School Improvement Service	Secondary	108,093	4.31	
School Improvement Service	Secondary	100,308	11.94	
Support for Schools in Difficulties	Secondary	108,082	4.31	
General Data Protection Regulation	Prim & Sec	77,739	3.1	Statutory requirement
Long Service Awards	Prim & Sec	3,762	0.15	

- 6.7 The maintained school representatives are asked to confirm the central services to be de-delegated from 1 April 2023. It should be noted where a service is not de-delegated, then any existing de-delegation arrangements will cease on 31 August 2023.

---

**Report Author:** Sangeeta Brown  
**Date of report** November 2022

**Background Papers:** Previous Schools Forum reports, DfE guidance documents and regulations governing school funding.

Statutory and regulatory duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Director of children's services and personal staff for director (Sch 2, 15a)</p> <p>Planning for the education service as a whole (Sch 2, 15b)</p> <p>Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education (Sch 2, 22)</p> <p>Authorisation and monitoring of expenditure not met from schools' budget shares (Sch 2, 15c)</p> <p>Formulation and review of local authority schools funding formula (Sch 2, 15d)</p> <p>Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools (Sch 2, 15e)</p> <p>Consultation costs relating to non-staffing issues (Sch 2, 19)</p> <p>Plans involving collaboration with other LA services or public or voluntary bodies (Sch 2, 15f)</p> <p>Standing Advisory Committees for Religious Education (SACREs) (Sch 2, 17)</p> <p>Provision of information to or at the request of the Crown other than relating specifically to maintained schools (Sch 2, 21)</p>	<p>Functions of LA related to best value and provision of advice to governing bodies in procuring goods and services (Sch 2, 56)</p> <p>Budgeting and accounting functions relating to maintained schools (Sch 2, 73)</p> <p>Functions relating to the financing of maintained schools (Sch 2, 58)</p> <p>Authorisation and monitoring of expenditure in respect of schools which do not have delegated budgets, and related financial administration (Sch 2, 57)</p> <p>Monitoring of compliance with requirements in relation to the scheme for financing schools and the provision of community facilities by governing bodies (Sch 2, 58)</p> <p>Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 for maintained schools (Sch 2, 59)</p> <p>Functions made under Section 44 of the 2002 Act (Consistent Financial Reporting) (Sch 2, 60)</p> <p>Investigations of employees or potential employees, with or without remuneration to work at or for schools under the direct management of the headteacher or governing body (Sch 2, 61)</p> <p>Functions related to local government pensions and administration of teachers' pensions in relation to staff working at maintained schools under the direct management of the headteacher or governing body (Sch 2, 62)</p> <p>Retrospective membership of pension schemes where it would not be appropriate to expect a school to meet the cost (Sch 2, 75)</p> <p>HR duties, including advice to schools on the management of staff, pay alterations, conditions of service and composition or organisation of staff (Sch 2, 63); determination of conditions of service for non-teaching staff (Sch 2, 64); appointment or dismissal of employee functions (Sch 2, 65)</p> <p>Consultation costs relating to staffing (Sch 2, 66)</p> <p>Compliance with duties under Health and Safety at Work Act (Sch 2, 67)</p> <p>Provision of information to or at the request of the Crown relating to schools (Sch 2, 68)</p> <p>School companies (Sch 2, 69)</p> <p>Functions under the Equality Act 2010 (Sch 2, 70)</p> <p>Establish and maintaining computer systems, including data storage (Sch 2, 71)</p> <p>Appointment of governors and payment of governor expenses (Sch 2, 72)</p>

## Education welfare

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils (Sch 2, 20)</p> <p>School attendance (Sch 2, 16)</p> <p>Responsibilities regarding the employment of children (Sch 2, 18)</p>	<p>Inspection of attendance registers (Sch 2, 78)</p>

## Asset management

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions (Sch 2, 14a)</p> <p>General landlord duties for all buildings owned by the local authority, including those leased to academies (Sch 2, 14b)</p>	<p>General landlord duties for all maintained schools (Sch 2, 76a &amp; b (section 542(2)) Education Act 1996; School Premises Regulations 2012) to ensure that school buildings have:</p> <ul style="list-style-type: none"> <li>appropriate facilities for pupils and staff (including medical and accommodation)</li> <li>the ability to sustain appropriate loads</li> <li>reasonable weather resistance</li> <li>safe escape routes</li> <li>appropriate acoustic levels</li> <li>lighting, heating and ventilation which meets the required standards</li> <li>adequate water supplies and drainage</li> <li>playing fields of the appropriate standards</li> </ul> <p>General health and safety duty as an employer for employees and others who may be affected (Health and Safety at Work etc. Act 1974)</p> <p>Management of the risk from asbestos in community school buildings (Control of Asbestos Regulations 2012)</p>

## Central support services

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>No functions</p>	<p>Clothing grants (Sch 2, 52)</p> <p>Provision of tuition in music, or on other music-related activities (Sch 2, 53)</p> <p>Visual, creative and performing arts (Sch 2, 54)</p> <p>Outdoor education centres (but not centres mainly for the provision of organised games, swimming or athletics) (Sch 2, 55)</p>

## Premature retirement and redundancy

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>No functions</p>	<p>Dismissal or premature retirement when costs cannot be charged to maintained schools (Sch 2, 77)</p>



### Monitoring national curriculum assessment

Responsibilities held for all schools	Responsibilities held for maintained schools only
No functions	Monitoring of National Curriculum assessments (Sch 2, 74)

### Therapies

Responsibilities held for all schools	Responsibilities held for maintained schools only
No functions	This is now covered in the high needs section of the regulations and does not require schools forum approval

### Other ongoing duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Licences negotiated centrally by the Secretary of State for all publicly funded schools (Sch 2, 8); this does not require schools forum approval</p> <p>Admissions (Sch 2, 9)</p> <p>Places in independent schools for non-SEN pupils (Sch 2, 10)</p> <p>Remission of boarding fees at maintained schools and academies (Sch 2, 11)</p> <p>Servicing of schools forums (Sch 2, 12)</p> <p>Back-pay for equal pay claims (Sch 2, 13)</p> <p>Writing to parents of year 9 pupils about schools with an atypical age of admission, such as UTCs and studio schools, within a reasonable travelling distance (new addition to CSSB, to be included in 2018 to 2019 regulations)<sup>1</sup></p>	No functions

### Historic commitments

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Capital expenditure funded from revenue (Sch 2, 1)</p> <p>Prudential borrowing costs (Sch 2, 2(a))</p> <p>Termination of employment costs (Sch 2, 2(b))</p> <p>Contribution to combined budgets (Sch 2, 2(c))</p>	No functions

This page is intentionally left blank

## London Borough of Enfield

**Schools Forum**
**Meeting Date 7 December 2022**

**Subject: Workplan**  
**Cabinet Member: Cllr Abdullahi**  
**Report Number: 25**

**Item: 6**

### Recommendation

To note the workplan.

<b>Meetings</b>		<b>Officer</b>
July 2022	Schools Budget – Outturn (2021/22) School Balances (2020/21) & Budget Review (2021/22) DfE Consultation: Direct NFF De-delegation - update Special School Outreach	LM SB SB SB SB
October 2022	Schools Budget: 2022/23 – Monitoring School Funding Arrangements (2023/24) Schools Budget: 2023/24 – Update General 2021 Census - Presentation Outreach Offer for Mainstream Schools Audit – Annual Update	LM SB LW KP SM LB
December 2022	Annual reports: BSS & SWIRREL 2021-22 Schools Budget: 2022/23 – Monitoring School Funding Arrangements (2023/24) Schools Budget: 2023/24: Update Central Services Budgets & De-delegation	MC / NE-J LM SB LM SB
January 2023	Schools Budget: 2022/23 – Monitoring Schools Budget: 2023/24: Update High Needs Strategy – Update Annual reports: ECASS, E-TIPPS, EASA	LM LM SB Var
March 2023	Schools Budget: 2023/24: Update High Needs Places Annual Reports: West Lea Annual Report 2021-22, Orchardside Scheme for Financing - Revisions	LM SB Var SB
July 2023	Schools Budget – Outturn (2022/23) School Balances (2022/23) & Budget Review (2023/24) Annual report: Outreach Services Annual Audit – Update	LM SB Var LB

### Dates of Meetings

<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Comment</b>
09 March 2022	5:30 - 7:30 PM	Virtual meeting	
11 May 2022	5:30 - 7:30 PM	CANCELLED	
06 July 2022	5:30 - 7:30 PM	Virtual meeting	
05 October 2022	5:30 - 7:30 PM	Virtual meeting	
07 December 2022	5:30 - 7:30 PM		
18 January 2023	5:30 - 7:30 PM		
08 March 2023	5:30 - 7:30 PM		
05 July 2023	5:30 - 7:30 PM		
04 October 2023	5:30 - 7:30 PM		
06 December 2023	5:30 - 7:30 PM		

**Report Author:** Sangeeta Brown, Education Resources Manager  
[sangeeta.brown@enfield.gov.uk](mailto:sangeeta.brown@enfield.gov.uk) / 0208 132 0450

**Date of report** 26 September 2022

This page is intentionally left blank